



**SAN JOSE POLICE DEPARTMENT**  
**Division of Gaming Control**  
**675 North First Street**  
**Suite 1000**  
**San Jose, CA 95112**



**INITIAL WORK PERMIT APPLICATION REVIEW FORM**

The following is the work permit application initial review process. Please read the instructions carefully:

1. Complete a Work Permit Application.
2. Date, print and sign your name below in a legible fashion.
3. Forward this form and a copy of the completed Work Permit Application to the Division of Gaming Control via facsimile (408) 298-9768 during normal business hours.
4. Once this form is reviewed by a Division representative, it will be returned to the Cardroom or Funding Source via facsimile stamped either Approved or Rejected.
5. If this form is approved, the applicant must take the original Work Permit Application and this form to the San Jose Police Department / Division of Gaming Control to continue with the application process. **(Note: The Division of Gaming Control will not process any Work Permit Application without an approved Initial Work Permit Application Form.)**
6. If this form is rejected, an explanation will be provided in the area provided below stating the reason for the rejection. The applicant may re-apply, providing that the reason for rejection has been remedied, and the entire process will start again.
7. This Initial Work Permit Application Form shall not be construed as a temporary or regular work permit as this is only a preliminary approval to proceed to the next phase of the work application process.
8. No Work Permit may be issued unless and until the requisite application fees have been paid, the background investigation has been completed and the applicant is deemed qualified pursuant to SJMC, Chapter 16.40, and et seq.

Bay 101  Garden City  Funding Source (company name): \_\_\_\_\_

Position(s) Seeking: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ Print Name of Applicant \_\_\_\_\_ Signature of Applicant

**- Division of Gaming Control Use Only -**

\_\_\_\_\_ Date \_\_\_\_\_ Reviewed by \_\_\_\_\_ I.D. # \_\_\_\_\_

Original  Renewal  Re-Hire  Lost Badge  Name Change  Dual Rate  Position Change  Mutilated Badge

Position(s) approved: \_\_\_\_\_