



SAN JOSE POLICE DEPARTMENT DIVISION OF CANNABIS REGULATION



Identification Badges FAQ's

1. I have been issued my badge, so when do I actually have to wear my badge?

Pursuant to section 6.88.425 of the San Jose Municipal Code, you are required to wear your Identification Badge **whenever you are engaged in your duties for your position at the cannabis business**. Whenever you are working, you are required to wear a badge.

2. Where do I wear my badge while I am working at the cannabis business?

While you are engaged in your duties at the cannabis business, you are required to wear your Identification Badge in **plain sight at chest level**. This can be on a lanyard or a clip.

Example badge locations:



3. As a manager if I decide to terminate an employee (or the employee decides to quit), what steps do I take to turn in the badge?

Pursuant to section 6.88.425.E, Identification Badges are the property of the City of San Jose and shall be collected by the cannabis business within 24 hours of their expiration or termination and provided to the Chief of Police within seventy-two (72) hours of their collection.

Notify the Division of Cannabis Regulation at dcr.appt@sanjoseca.gov that you have collected the badge and when you are going to be returning the Identification Badge.

4. I lost my Identification Badge, now what?

If you lose your Identification Badge, you are **NOT** allowed to engage in your duties at the cannabis business until you are issued a replacement badge.

There will be a **\$43** replacement identification badge fee per replacement badge. You will need to file a police report documenting the circumstance on how your badge was lost. Contact the Division of Cannabis Regulation at dcr.appt@sanjoseca.gov for a further instructions.

5. How much are the fines for an employee working without a badge?

If any individual is found to be in violation of section 6.88.425 A, B, E or F, the cannabis business will face administrative fines of **\$2,500 for the first violation; \$5,000 for the second violation within twelve (12) months of a previous violation; and \$7,500 for subsequent violations within twelve (12) months of a previous violation**.

If any individual is found to be in violation of section 6.88.425 C or G, the cannabis business will face administrative fines of **\$5,000 for the first violation; \$7,500 for the second violation within twelve (12) months of a previous violation; and \$10,000 for subsequent violations within twelve (12) months of a previous violation**.

Information regarding Identification Badges can be found in 6.88.425 of the San Jose Municipal Code

Any further questions can be directed to the Division of Cannabis Regulation at dcr@sanjoseca.gov