



**SAN JOSE POLICE DEPARTMENT**  
**PERMITS UNIT**  
**HOURS OF OPERATION:**  
**TUE - FRI 8:30 am - 4:00 pm**  
**All fees are non-refundable**



**ICE CREAM TRUCK APPLICATION**

ORIGINAL     RENEWAL     OWNER     EMPLOYEE    TRUCK NO. \_\_\_\_\_

Name of Business: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone No.: \_\_\_\_\_ DOB: \_\_\_\_\_

Approved Government ID with Photo: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Male     Female    Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Hair: \_\_\_\_\_ Eyes: \_\_\_\_\_

List all employers you have had during the last three years:

Name	Address	Phone No.

Do you use any substance that will impair your ability to drive?     Yes     No

If so, please explain: \_\_\_\_\_

Have you **EVER** been convicted of **ANY** crime?     Yes     No

If yes, please indicate when, where and for what: \_\_\_\_\_

Criminal History: Please list all arrests (criminal citations, warrant arrests, bookings, etc.) resulting in a conviction (Use back of application if necessary): \_\_\_\_\_

I CERTIFY UNDER PENALTY OF PERJURY THAT THE STATEMENTS I HAVE MADE ON THIS FORM ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT. I ALSO AGREE TO COMPLY WITH ALL CITY, COUNTY AND STATE LAWS RELATING TO THIS TYPE OF BUSINESS, AND HAVE READ AND UNDERSTOOD ALL INSTRUCTIONS GIVEN TO ME BY THE SAN JOSE POLICE DEPARTMENT.

APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**DO NOT WRITE BELOW FOR OFFICE USE ONLY**

ID     TRUCK INSP    Trk No. \_\_\_\_\_    CA Plate No. \_\_\_\_\_  
 Owner     Employee

Interviewed by OD \_\_\_\_\_    Acct. No. : \_\_\_\_\_    Exp \_\_\_\_\_

Slets    Trk Acct \_\_\_\_\_    Exp \_\_\_\_\_

Health Exp Date: \_\_\_\_\_    Exp. \_\_\_\_\_    Yes    No    photo after trk insp

Bus Lic Exp Date: \_\_\_\_\_    Exp. \_\_\_\_\_

SJMC Ordinance Issued    IC BUS \_\_\_\_\_

SJMC Ordinance Signed    TRK INSP \_\_\_\_\_

Fingerprint Appt.: \_\_\_\_\_    TRK INSP \_\_\_\_\_

\_\_\_\_\_    TOTAL \_\_\_\_\_

FINAL POLICE APPROVAL    YES/NO

SIGNATURE/BADGE: \_\_\_\_\_    DATE: \_\_\_\_\_



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**ORDINANCE INFORMATION SHEET**

**Definition of an Ice Cream Truck Business (SJMC 6.39.040):**

1. Business of peddling, selling or vending at retail:
  - a. Prepackaged frozen dairy and water based food products and any other pre-packaged food products.
  - b. Travels from place to place on the streets within the City of San Jose.

Owner and/or employee of the ice cream business shall hold and display a business license (6.39.080) and wear and display an I.D. card in plain view as provided by the Chief of Police (6.39.090). I.D. cards and business license must be renewed every year. Sales from ice cream trucks shall be limited to the hours of 10:00 a.m. to one-half hour after sunset (6.39.230).

Sound amplification devices are not allowed except on moving vehicles and not allowed after 7:00 p.m. or one-half hour after sunset, whichever occurs first (6.39.240).

**Places of Operations (6.39.220 and 6.54.240):**

1. Sales shall be limited to streets that have 30-mph speed limits or less.
2. No sales shall be made while parked within 75 feet of an intersection with any public street nor within 500 feet of any school property. The period of vending must not exceed 15 minutes within any two-hour period.
3. Emergency warning devices shall be in operation upon stopping to vend and immediately shut off after vending.

**Vehicle Inspections (6.39.280):**

1. All ice cream trucks must be inspected and successfully certified by the Chief of Police biannually (every two years.)

**Congestion Restrictions (6.39.250):**

1. No person shall stop to vend from an ice cream truck within 200 feet of another ice cream truck that has already stopped to vend.

**California Department of Motor Vehicles:**

When operating a motor vehicle on the public streets you must obey all California vehicle code laws and parking regulations. Failure to obey California Vehicle Code laws could result in a citation, suspension or revocation of your permits.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ICE CREAM TRUCK ORDINANCE INFORMATION SHEET, AND THAT FAILURE TO OBEY THE CONDITIONS OF THE ORDINANCE CAN RESULT IN A CITATION, FINE AND/OR REVOCATION OF MY PERMIT.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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ALL BUSINESS, OWNERS, MANAGERS AND EMPLOYEES

I understand that changes in name, address, or phone numbers require me to notify the San Jose Police Department Permits Unit within 5 days.

Employees no longer employed or terminated are required to turn in ID cards within 5 days. This can be done in person or by mail.

ID cards are the property of the San Jose Police Department and are only to be used while employed at the business identified on the back of the card.

Business and Owners-Managers, you have 5 days to notify the San Jose Police Department of any employee that no longer works for you.

All permits or licenses are **NON-TRANSFERABLE**. Application fees are **NON-REFUNDABLE**.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_